

**JOB DESCRIPTION: Advocacy Internship with the Global Alliance against Traffic in Women and LEFÖ-IBF (Intervention Center for Trafficked Women)**

**INTERNSHIP**

GAATW and LEFÖ offer a Vienna based internship<sup>1</sup> In relation to the 5<sup>th</sup> Conference of the Parties (CoP) to the United Nations Convention against Transnational Organised Crime and the Protocols thereto, (UNTOC), including the Human Trafficking Protocol, for October 2010. For more information on this Conference and related treaty see the UNODC website:

<http://www.unodc.org/unodc/en/treaties/CTOC/CTOC-COP.html>

**ABOUT US**

The Global Alliance Against Traffic in Women (GAATW) is an Alliance of more than 90 non-governmental organisations from across the world. Member organisations include migrant rights organisations; anti-trafficking organisations; self-organised groups of migrant workers, domestic workers, survivors of trafficking and sex workers; human rights and women's rights organisations; and direct service providers. GAATW's international secretariat is situated in Bangkok, Thailand. For more information on GAATW see our website: [www.gaatw.org](http://www.gaatw.org)

Since 1998 the NGO LEFÖ-IBF (Intervention Center for Trafficked Women) has supported women, who have been trafficked into labour and/or living conditions in Austria, which are characterized by exploitation, abuse and violence. Recognised as a victim protection institution, LEFÖ-IBF operates on a national level on behalf of the Ministry of the Interior and the Women's Directorate within the Federal Chancellery of Austria to protect affected women from further violence and exploitation and to find a way to a life of dignity, independence and self-determination together with the women and girls affected. For more information see our website: [www.lefoe.at](http://www.lefoe.at)

GAATW and LEFÖ see the phenomenon of human trafficking intrinsically embedded in the context of migration for the purpose of labour. We therefore promote and defend the human rights of all migrants and their families against the threat of an increasingly globalised labour market and call for safety standards for migrant workers in the process of migration and in the formal and informal work sectors - garment and food processing, agriculture and farming, domestic work, sex work - where slavery-like conditions and practices exist.

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<sup>1</sup> NB Neither GAATW nor LEFÖ are in a position to offer financial assistance or provide accommodation to interns of any type. However, interns will fully immerse themselves in relevant UNTOC meetings and events and familiarize themselves with UN criminal justice mechanisms as well as NGO machineries to address trafficking through such frameworks through this internship. Interns may be asked to bring their own laptops.

## **LOGISTICAL DETAILS**

Location: Vienna, Austria

Period: 4-29 October, 2010 (2 Weeks preceding the UNTOC CoP then the full duration of the CoP plus one week following the CoP for report writing)

- The period of the UNTOC CoP is from 18 - 22 October 2010. Interns are asked, if possible, to arrive in Vienna at least two weeks before the opening day of UNTOC CoP for training and preparation work. Following the closure of the UNTOC CoP interns are asked to submit a report. For writing reports interns are not necessarily obliged to stay in Vienna.
- Preliminary meetings will take place during the week commencing 20<sup>th</sup> September in Vienna therefore the successful applicant will be required to be available in Vienna at this time.

## **MAIN TASKS OF INTERN**

The intern will participate in a training once recruited in preparation for the internship. During and leading up to the UNTOC CoP the intern will be asked to assist GAATW-LEFÖ officers in organising meetings, side events and lobby activities including some communications and publications activities. During the CoP the intern should follow every relevant meeting and event, take notes and report the progress orally and/or in a written form to the officers of GAATW-LEFÖ and via a web log of daily events and the production of a daily publication for delegates. Almost all of the CoP activity will be in Vienna International Centre, Vienna, Austria. Following the closure of the CoP the intern should prepare a final report focusing on topics of GAATW's particular interest/concern. The final report will be distributed among GAATW officers and partners. Should she speak Spanish some written translation tasks may also be required. After her recruitment the intern will be contacted by the GAATW Bangkok office staff to talk about more detailed tasks, preparation and plan of internship.

## **PERSON SPECIFICATION**

1. A motivated self starter with experience of advocacy and campaigns work;
2. Some knowledge of anti-trafficking frameworks, and ideally of GAATW-LEFÖ's approach to trafficking including awareness of gender, migration and labour exploitation issues;
3. Experience of operating under pressure and in formal meeting settings, particularly of engaging with government officials;
4. Excellent IT skills, web content management skills and experience of using photo shop, page maker or other publishing programmes would be a distinct advantage
5. A fluent English speaker, ideally with fluency in Spanish.

## **APPLICATION MODALITIES**

Please send your CV with a cover letter stating your suitability for this post via email to Ms Caroline Hames, ([info@gaatw.org](mailto:info@gaatw.org)) and Ms Evelyn Probst ([ibf@lefoe.at](mailto:ibf@lefoe.at)) by the 3<sup>rd</sup> September 2010. Short-listed candidates will be contacted either by e-mail or telephone during the week commencing 6<sup>th</sup> September 2010.